MINISTRY OF EDUCATION KINDERGARTENS
APPLICATION FORM FOR INTERBANK GIRO
(FOR PAYMENT AND REFUND OF FEES AND CHARGES)

PART 1: FOR APPLICANT'S COMPLETION (please write in CAPITAL LETTERS within the shaded areas)

Please note: You will need 5 minutes and your bank account information to fill out this form.

(A) STUDENT

Application Date (DD/MM/YYYY)

Name of Kindergarten

Name of Child

Child BC No. / FIN (e.g. T1234567A)

(a) I/We hereby instruct you to process the Ministry of Education's (MOE) instruction to debit and credit my/our account.
(b) You are entitled to reject the MOE's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
(c) This authorization will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through MOE.
(d) I/We hereby authorize you to terminate this authorization without any written notice to me/us once you are informed by the MOE that the abovenamed student is no longer studying in a kindergarten or school under its billing administration.

(B) ACCOUNT

► **Name of Bank**

► **Bank Account No.**

► **Name of Child whose Child Development Account (CDA) is used (To be completed only if CDA is used)**

► **Name(s) of Account Holder (Trustee's name if CDA is used)**

► **NRIC No. (for Singapore Citizen) / Passport No. (for SPR / Foreigners)**

► **Signature(s)/Thumb print(s)*/Company's Stamp**

* For thumbprints, please go to the branch for verification

► **Address**

► **Contact No.**

PART 2: FOR MOE'S / KINDERGARTEN'S COMPLETION

Bank				Branch			MOE Bank Account Number										
7	1	7	1	0	0	8	0	0	8	0	1	2	4	5	6	6	

Bank				Branch			Account Number To Be Debited										

Kindergarten / Session				
School Code				

Reference Number

PART 3: FOR COMPLETION BY BANK

To: MINISTRY OF EDUCATION

This application is rejected (please tick) for the reason(s):

( ) Signature/Thumbprint # differs from Bank's records
( ) Signature/Thumbprint # incomplete/unclear #
( ) Account operated by signature/thumbprint #
( ) Wrong account number
( ) Amendments not countersigned by applicant
( ) Others: _____

_____ **Name of Approving Officer**

_____ **Authorised Signature**

_____ **Date**

Please delete where inapplicable